

MCDANIEL COLLEGE



Changing Lives Since 1867

Employers Guide to Recruiting at McDaniel College

CAREER SERVICES

Discover your purpose... Create your destiny!

McDaniel at a Glance

Highlights

- ◆ All students take 30% of their coursework in liberal arts.
- ◆ 25.3% of students participate in varsity sports; 12 men's and 12 women's teams compete in the NCAA's Centennial Conference.
- ◆ 32% of students have studied abroad
- ◆ 44% of students have participated in an internship.
- ◆ McDaniel college is home to the Baltimore Ravens' summer training camp.

Enrollment Statistics

Undergraduate Total Enrollment	1,731
Graduate Total Enrollment	1,911
Total Enrollment	3,642
From Maryland	69.7%
Other U.S. States	30.3%
Other Countries Represented	19

Undergraduate Minority Enrollment

Black	4.7%
American Indian	.5%
Asian	2.6%
Hispanic	1.7%
Multi Ethnic	1.4%
Total	11.0%

McDaniel College is home to one of 240 Phi Beta Kappa chapters.

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Academics

Over \$18 million is awarded to McDaniel students through grants and scholarships.

Students can choose to major in any of McDaniel's 26 majors or they can design their own major.

Academic Statistics of Incoming Freshmen

Average SAT Verbal	564
Average SAT Math	567
Combined	1131
Average high school GPA	3.5

Academic Programs

Art & Art History *	Exercise Science & Physical Education*	Political Science & Interdisciplinary Studies*
ASL/Deaf Studies	Foreign Languages*	Psychology*
Biochemistry*	Forensic Science	Religious Studies*
Biology*	General Science	School Library Media
Business Administration*	Geography	Social Work*
Chemistry*	Gerontology	Sociology*
Classical Civilizations	History*	Statistics
Cognitive Science	Honors Program	Theatre Arts*
Communication*	Human Resources Development	Women's Studies
Computer Science*	Interdisciplinary Studies	
Cross Cultural Studies	Mathematics*	
Economics*	Military Studies	
Education	Music*	<i>* denotes students can major in that subject</i>
English*	Philosophy*	
Environmental Policy & Science*	Physics*	

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Building Relationships with Students

Student Organizations

McDaniel College is home to over 100 student organizations. This wide variety of organizations includes academic honor societies, fraternities and sororities, political interest groups, service groups and many more. Active involvement in these groups and campus will ensure that students are familiar with your company's brand. For more information about our student organizations, contact Career Services at 410-871-3305 or career@mcdaniel.edu.

Internships

McDaniel College's students are ready and willing to participate in internship opportunities. They understand the importance of gaining work experience and the value of such opportunities. Hiring interns is a great way to educate individuals about your company, to prepare future employees for the "real world" and to add to your candidate pool.

Present Workshops

Not only will presenting a workshop on a "career" related topic help you give back to students, it is also a way to increase student familiarity with your organization. Students love hearing from professionals who tell them what life is really like in the "real world." Previous employers have presented on topics such as, "typical mistakes made by college graduates," "interview tips," "applying for a federal job" and "resume writing." If you're interested in this wonderful opportunity, or if you want to be made aware of upcoming events, please contact Career Services at career@mcdaniel.edu or 410-871-3305.

Career Services at
McDaniel College will
assist you in reaching
out to the appropriate
student organizations.

Contact Career
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410-871-3305 or
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Building Your Brand on Campus

Employer Information Sessions

Information sessions are another way to introduce students to your organization. These are a great way for students to meet company representatives as well as learn about possible employment opportunities within your organization. If desired, employers can provide refreshments for attendees. Just indicate this on your request form.

To visit campus, please complete and submit the *Employer Request Form* found at:
<http://www.mcdaniel.edu/5409.htm>

Employer Information Tables

Information tables are an easy and informal way to introduce students to your organization. Career Services provides employer representatives with a table in one of our highest student traffic areas, the Decker Student Center.

On Campus Interviews

On-campus interviews are conducted both during the fall and spring semesters. Once you complete and submit the "Companies on Campus Employer Request Form", a representative will be in contact to finalize your interview day.

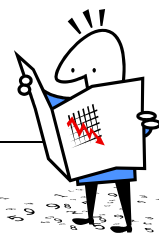
Career Services' *GT Job Connection*, powered by College Central Network, is our job/internship and resume database. To create your account log onto:
<http://www.collegecentral.com/mcdaniel/>
 Click on the *Employer link* and follow the instructions to complete the registration process.

Post Jobs on McDaniel's *GT Job Connection*

Career Services' *GT Job Connection* is an online job database where employers can post full-time, part-time and seasonal jobs as well as internship opportunities. Positions posted on *GT Job Connection* can be viewed by all registered users. What a great way to advertise! Create

Advertise in The McDaniel Free Press

The McDaniel Free Press is McDaniel College's student run newspaper. The paper is printed bi-weekly and is made available to the entire campus community. Employers interested in advertising in the Free Press should email: freepress@mcdaniel.edu.



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On-Campus Recruiting Information for Employers

To schedule a day to conduct on-campus interviews, please follow the steps listed below. If you have questions or need assistance, please contact Amanda Blankenship at 410-871-3305 or at ablankenship@mcdaniel.edu.

1. Complete the Employer Request form. This form can be found at: <http://www.mcdaniel.edu/5409.htm>
 2. If you have not created an account, you will need to do this before being able to post jobs and internships. To create an account log onto: <http://www.collegecentral.com/mcdaniel/>. Click on the *Employer* link and follow the instructions to complete the registration process. Approved employers will receive an email from Career Services containing a password which provides access to *GT Job Connection*.
 3. After logging on to *GT Job Connection*, click the *On-Campus Interviewing for Post, Edit or Repost OCR Jobs; Check Submissions and Schedules*. Accessing this site allows you to post positions for which you want to host on-campus interviews as well as edit those same positions. This site also allows you to view which candidates have applied for your positions, make a decision on applicants as well as view the interview schedule.
 4. Once the Employer Request form has been submitted (see number 1), a Career Services representative will be in contact to discuss the requested dates and to finalize the interview schedule. On-campus interviews begin at 9:00am and end at 4:00pm and will be held in Smith House unless otherwise worked out between Career Services and the recruiter.
 5. All students are to apply online for positions using their *GT Job Connection Account* before the application deadline.
 6. The deadline for all applicants will be one week before the interviews. Please be sure to make a decision on ALL candidates immediately following the application deadline. If you will not be making the decisions, please be sure to pass this information on to the appropriate person. **Students are not able to sign-up for interview slots until a decision regarding their application has been made.*
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To view an applicant's profile before and after the application deadline and to make decisions, please follow these instructions:

1. Log into your *GT Job Connection* account.
 2. Select the *Post, Edit or Repost OCR Jobs; Check Submissions and Schedules* link from the "On-Campus Interviewing" heading.
 3. Click the *Submissions* button to view candidate applications.
 4. The names of all applicants will show up on the screen. To view an applicant's resume, click on the paper icon to the left of his or her name.
 5. After viewing the applicant's resume, select the appropriate option (interview, alternate, no action, not selected) and click the *Notify candidate/update status* button. Candidates will then receive the appropriate email instructing them on how to proceed.
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To view student and alumni resumes, please follow these instructions:

1. Log into your *GT Job Connection* account.
2. Select *Search Student Resumes*, a link listed under the "Job Candidates" heading.
3. Select the criteria by which you want to search and then click the *Begin Search* button.
4. Students meeting your requirements will be listed. To review a resume click on the paper icon to the left of the individual's name.
5. Remember, you can always modify your selection criteria and conduct multiple searches.

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