

**APPLICATION FOR APPROVAL OF A FUND-RAISER**  
**McDaniel College**

Directions: This form must be submitted in advance of any fund-raising activities on the McDaniel College campus, and approved by the Director of College Activities. **It should be noted that door-to-door solicitations in the residence halls must be requested two weeks in advance of the door-to-door solicitation.** For sales outside the main entrance to Englar Dining Hall, a table must be reserved through the College Activities Office with an Event Reservation Request Form.

Name of Organization: \_\_\_\_\_

Name of Contact Person: \_\_\_\_\_

Post Office Box # \_\_\_\_\_ Cell Phone # \_\_\_\_\_

Application Date: \_\_\_\_\_ Date(s) of Sale(s): \_\_\_\_\_

Items(s) to be sold (describe): \_\_\_\_\_

Price per item: \_\_\_\_\_ Number of items to be sold: \_\_\_\_\_

Proceeds to benefit: \_\_\_\_\_

Where and by whom will the items be sold? How will they be delivered? \_\_\_\_\_

Request to go door-to-door in residence halls    yes \_\_\_\_\_    no \_\_\_\_\_    Time from \_\_\_\_\_ PM to \_\_\_\_\_ PM

Residence Hall: Whiteford \_\_\_\_\_ Rouzer \_\_\_\_\_ McDaniel Hall \_\_\_\_\_ Other \_\_\_\_\_

2 People so 1 RA is needed

\_\_\_\_\_ People so \_\_\_\_\_ RA's are needed

**FOR RAFFLES ONLY**

Permit # \_\_\_\_\_ Obtained at County Office Building, 205 N. Center St., Westminster, between 8:00 am-5:00 pm

Describe the prizes and give the cost of each: \_\_\_\_\_

Date winner(s) will be announced: \_\_\_\_\_

How will winner(s) be selected: \_\_\_\_\_

How will winner(s) be notified: \_\_\_\_\_

\_\_\_\_\_ Approved

\_\_\_\_\_ Not Approved

\_\_\_\_\_ Date

College Activities Staff: \_\_\_\_\_

( Signature )

Residence Life Staff: \_\_\_\_\_

(Signature)

(over)

**Directions from McDaniel College to County Offices**

**Drive down Main Street, past Fans, Champs, Post Office, etc.**

**Make a left onto Center Street**

**Drive to and then through the stop sign**

**Look for the Carroll County Office Building (red, brick building) on your right.**

**Drive around to the backside of the building.**

**Go to the tax & Deeds Office, immediately to your left, once you enter the building.**

