



**GRADUATE STUDENT
TUITION CONTRACT APPLICATION
HUMAN RESOURCES DEVELOPMENT
MASTERS CANDIDATES**

The McDaniel College tuition contract is an agreement between McDaniel College and the student to pay a contracted sum over an extended period. This is an alternative to making a full payment at the beginning of each semester. Each contract is subject to approval by the College.

Here are some frequently asked questions and answers about the tuition contract program:

What is the billing process?

Simply submit the contract with your first month's payment. Subsequently, return the appropriate card with each monthly payment. Your canceled checks will serve as receipts. It is the responsibility of the contractee to remit payments when due accompanied by the furnished coupons.

What happens if payment is late?

A late fee of \$25 will be charged for processing the payment. If any two payments are not met when due, the College will cancel the contract. The total amount still due on the tuition contract for the semester will be charged to the student's account and due immediately. The student will be administratively dismissed from school if the bill is not paid in full within five days.

Other questions or concerns about McDaniel College's Tuition Contract Plan should be directed to:

Bursar's Office
McDaniel College
2 College Hill
Westminster, MD 21157-4390
(410) 857-2208 or 857-2210
(410) 876-2055, ext. 2208 (from Baltimore)
E-mail: ptyler@mcdaniel.edu

McDaniel College Graduate Tuition Contract Plan Application (Human Resources)

Complete and return this application along with your first payment to the Bursar's Office, McDaniel College 2 College Hill Westminster, MD 21157. □ □

Due dates for the fall contract:

September 1, October 1, November 1, December 1, January 1

Due dates for the spring contract:

February 1, March 1, April 1, May 1, June 1

I understand that any payment received late (after the 10th day of the month when due) will result in a late fee of \$25. The late fee will not be added until after that date. Failure to remit any two monthly payments by the due date will result in cancellation of the contract. In addition, my account will be charged for any difference due on the contract for that semester.

I understand that this contract is for one semester (as indicated above), and a new application must be submitted for any subsequent semesters.

I understand that all contracts are subject to review and approval by McDaniel College.

Contractual 1st Coupon

Return with payment by September 1 or February 1

STUDENT NAME (please print full name):

Student ID# _____

ADDRESS _____

CITY, STATE, ZIP CODE _____

PHONE NUMBER (day) _____ (evening) _____

I am enclosing payment for \$400 (for 6 credits) or \$595 (for 9 credits)

I understand and agree to follow the regulations listed on this application

(Signature) _____

This contract is available to students who are taking six credits or more per semester.

A \$50.00 contract fee has been added to the payments.
Each payment will be \$400 for 6 credits (includes the fee)
Each payment will be \$595 for 9 credits (includes the fee)

McDaniel College
Graduate Tuition Contract Plan Coupons
Human Resources Program

Please use the coupons below when remitting your monthly payments:

Graduate Tuition Contract: Return this coupon with payment by:
October 1 or March 1

Name _____ Student ID # _____

Amount \$400 (6 credits) \$595 (9 credits)
Mail to: McDaniel College, Bursar's Office, 2 College Hill,
Westminster, MD 21157

Graduate Tuition Contract: Return this coupon with payment by:
November 1 or April 1

Name _____ Student ID # _____

Amount \$400 (6 credits) \$595 (9 credits)
Mail to: McDaniel College, Bursar's Office, 2 College Hill,
Westminster, MD 21157

Graduate Tuition Contract: Return this coupon with payment by:
December 1 or May 1

Name _____ Student ID # _____

Amount \$400 (6 credits) \$595 (9 credits)
Mail to: McDaniel College, Bursar's Office, 2 College Hill,
Westminster, MD 21157

Graduate Tuition Contract: Return this coupon with payment by:
January 1 or June 1

Name _____ Student ID # _____

Amount \$400 (6 credits) \$595 (9 credits)
Mail to: McDaniel College, Bursar's Office, 2 College Hill,
Westminster, MD 21157
