

Shuttle Van COVID-19 Health & Safety Procedures

Campus shuttle vans operations will strictly follow all CDC health and safety recommendations for cleaning and operation.

Is important for each van driver to use all the tools available during each trip, to minimizing exposure for everyone traveling in campus vehicles. All cleaning of the vehicles will be the responsibility of the those assigned to drive the vehicle. The following general procedures will be taken by all personnel:

- Plastic barriers have been placed in campus vans to separate the driver from passengers. Please contact Eric Immler to report any issues with the plastic barriers.
- Vans will be disinfected prior to and following each run. High touch points will be disinfected before and after each driver uses the vehicle (exterior and interior door handles, steering wheel, climate control buttons, etc.).
- All passengers to include the driver will wear a mask at all times.
- All passengers will disinfect their hands upon entering the van.
- **Capacity for each van is 1 driver, 2 passengers.** Passengers will be separated by one row of seats, with no one sitting in the middle row, and maintain a 6-foot distance from those with whom you are interacting.
- Drivers will set the climate control to NOT recirculate air within the cabin, this will continually bring in outside air in through the ventilation system.
- Cleaning supplies will remain within the vehicles. Drivers are responsible to alert the Physical Plant when bottles are ½ empty and/or wiping rags need replacement.
- Drivers will confirm that each student has completed the daily self-assessment.

Centers for Disease Control and Prevention (CDC) has identified the following to be COVID-19 related symptoms:

- Cough
- Shortness of breath or difficulty breathing (Call 911 if you experience this)
- Fever of 100.4 degrees or more
- Chills
- Repeating shaking with chills
- Running nose or new sinus congestion
- Muscle pain
- Headache
- Sore throat
- Fatigue
- New GI symptoms such as diarrhea, vomiting or stomach pain
- New loss of taste or smell

Any individual who reports ANY of the above symptoms will not be allowed in the transport vans.

Please note that any van driver must be an approved driver. Details on how to become an approved driver can be found in the [Driver's Policy](#) on the Forms and Policies page.