



Letter of Recommendation

Instructions:

The individual identified in the email has applied for graduate study at McDaniel College and selected you to write a candid recommendation about his/her potential for graduate study at McDaniel College. Please assess the individual by completing the chart below, rating the candidate on specific skills and characteristics in comparison with peers. This recommendation is used for admission purposes only and is not retained in the student record.

Return the completed form using the address, email or fax listed above.

Part I: Candidate Information (print or type)

Name _____ Date _____

Address _____ City _____ State _____ Zip Code _____

Proposed Program of Study _____ Email _____ Phone _____

Part II: Recommender Information (print or type)

Recommender's Signature _____ Printed name _____ Date _____

Title and Organization _____ Phone _____ Email _____

Address _____ City _____ State _____ Zip Code _____

Please rank the applicant for:	Exemplary	Competent	Acceptable	Not Apparent	No opportunity to observe
1. Potential for scholarly endeavor					
2. Potential for service and leadership to the profession					
3. Appreciation of and ability to create supportive environments for diverse clients/learners					
4. Accepts feedback, evaluates actions					
5. Takes advantage of professional opportunities					
6. Oral communication skills					
7. Written communication skills					
8. Technological proficiency					

You may write additional comments on the back of this form or attach a separate page.

Highly recommend

Recommend with reservation

Recommend

Do not recommend